

**GOVERNMENT OF INDIA  
MINISTRY OF COMMERCE AND INDUSTRY  
DEPARTMENT OF COMMERCE  
(SUPPLY DIVISION)**

New Delhi, the \_\_\_\_\_, 2016

**NOTIFICATION**

G.S.R..... In exercise of the powers conferred by the proviso to Article 309 of the Constitution, and in supersession of the rules relating to the recruitment to the post of Assistant in the Regional Offices of the Directorate General of Supplies & Disposals published with the notification of the Government of India G.S.R. 137, dated the 12<sup>th</sup> April, 2004, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Assistant in Regional Offices of the Directorate General of Supplies and Disposals, namely:-

1. Short title and commencement.-

(1) These rules may be called the Directorate General of Supplies and Disposals, Regional Supplies and Inspection Offices Assistants Recruitment Rules, 2016.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. Number of Posts, Classification, Pay Level in Pay Matrix-

The number of the said post, its classification, Pay Level in the Pay Matrix attached thereto shall be as specified in column 2 to 4 of the Schedule annexed to these rules.

3. Method of recruitment, age limit, other qualifications etc-

The method of recruitment to the said post, age limit, qualification and other matters relating thereto shall be as specified in columns 5 to 13 of the Schedule.

4. Disqualification – No person-

(a) who has entered into or contracted a marriage with a person having a spouse living,  
or

(b) who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said post.

Provided that the Central Government, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

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5. Power to Relax-

Where the Central Government is of the opinion that, it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

6. Savings-

Nothing in these rules shall affect reservations, relaxation in age limit, and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

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**SCHEDULE**

**ANNEXURE-I**

Name of Post	Number of Post	Classification	Level in the Pay Matrix
1	2	3	4
ASSISTANT	55 * (2016) *Subject to variation dependent on workload	General Central Service Group 'B' Non-Gazetted, Ministerial	Pay level-6

Whether selection post or non-selection post	Age limit for direct recruitments	Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct requirement will apply in the case of promotions
5	6	7	8
Selection	Not applicable	Not applicable	Not applicable

Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation/absorption grades from which promotion/deputation/absorption to be made	If Departmental Promotion Committee exists, what is its composition?	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
9	10	11	12	13
Two Years	100% by promotion	Upper Division Clerk with ten years regular service in the Pay Level 4 in the Pay Matrix working in the offices/directorate/sub-offices under the control of respective Deputy Director General/Cadre Controlling Authority <b>Note.</b> "Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully	<b>Departmental Confirmation Committee:</b>  1. Deputy Director General (Quality Assurance/Supply) in Regional Offices <b>Chairman</b>  2. Director (Quality Assurance/ Supply) in Regional Offices Member  3. Deputy Director (Quality Assurance/ Supply) in Regional Offices Member	Consultation with UPSC is not necessary.

		<p>completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service”.</p>	<p><b>Composition of Departmental Confirmation Committee:</b></p> <ol style="list-style-type: none"> <li>1. Deputy Director General (Quality Assurance/Supply) in Regional Offices <b>Chairman</b></li> <li>2. Director (Quality Assurance/ Supply) in Regional Offices Member</li> <li>3. Deputy Director (Quality Assurance/ Supply) in Regional Offices Member</li> </ol>	
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(Parimal Karan)  
Under Secretary to the Government of India  
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Form to be filled by the Ministry/Department while forwarding proposals to the Department of personnel and Training and the Union Public Service Commission for amendment of approved Recruitment Rules.

1. Name of the Post : Assistant
2. Name of the Ministry/Department : Ministry of Commerce & Industry  
Department of Commerce (Supply Division)  
Directorate General of Supplies & Disposals
3. Reference No. in which Commission's advice on Recruitment Rules was conveyed. : Not applicable
4. Date of notification of the original rules and subsequent amendments (copy of the original Rules & subsequent amendments should be enclosed, duly flagged and reference. : GSR No. 137 Dated 12<sup>th</sup> April, 2004

Sl. No.	Name	Provision in the existing/approved rules	Revised Provision proposed	Reasons for proposing revision.
1.	2.	3.	4.	5.
3.	Classification	General Central Service Group 'C' Non-Gazetted, Ministerial	General Central Service Group 'B' Non-Gazetted, Ministerial	On the basis of the 6 <sup>th</sup> Central Pay Commission Report, the Pay Band, Pay Scale and Grade Pay are revised and on the basis of revised guidelines on Recruitment Rules dt. 13.12.2010.
4.	Scale of pay	Rs.5000-150-8000/-	Level 6 in the Pay Matrix	On the basis of recommendation of the 7 <sup>th</sup> Central Pay Commission Report, Pay Band and Grade Pay have been replaced by Level in the Pay Matrix.
5.	Whether Section Post or Non-selection Post	Selection	Non-selection	When promotion is to be made on the basis of seniority subject to rejection of the unfit, the word "Non-Selection" may be used. (Para 3.6 of the guidelines for framing / amendment of R.R. dt. 31.12.2010)
10.	Method of Recruitment	By promotion failing which by deputation	100% by promotion	Since promotion is to be made by 100% promotion, mode of deputation is not required.
11.	In case of recruitment by promotion or deputation/absorption grades from which promotion/deputation/	Upper Division Clerk with five years regular service in the grade, working in the offices/directorates/sub-offices under the control of respective Deputy Director General/Cadre	Upper Division Clerk with ten years regular service in the Level 4 in the Pay Matrix, working in the offices/directorate/sub-offices under the control of respective	The qualifying service for promotion from Grade Pay Rs.2400/- (Level 4 in the Pay Matrix – 7 <sup>th</sup> CPC) to Rs.4200/- (Level 6 in the Pay Matrix – 7 <sup>th</sup> CPC) is 10 years as per para 3.12.2 of DoPT guidelines dated

	absorption to be made	Controlling Authority.	Deputy Director General/Cadre Controlling Authority. <b>Note:3-</b> The eligibility service shall continue to be the same for persons holding the feeder post on regular basis on the date of notification of the revised rules.	13.12.2010.  As per para 3.1.3 of guidelines on framing / amendment of R.R. dt. 31.12.2010.
12.	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> <li>1. Director (Quality Assurance) / Director (Supply) <b>Chairman</b></li> <li>2. Deputy Director (Quality Assurance/ Deputy Director (Supply) Member</li> <li>3. Admn. Officer Member</li> <li>4. An officer from other Central Govt. offices Member</li> </ol>	<ol style="list-style-type: none"> <li>1. Deputy Director General (Quality Assurance/ Supply) in Regional Offices <b>Chairman</b></li> <li>2. Director (Quality Assurance/ Supply) in Regional Offices Member</li> <li>3. Deputy Director (Quality Assurance/ Supply) in Regional Offices Member</li> <li>4. Admn. Officer in Regional Offices Member</li> </ol>	Since it is a Group 'B' post, the composition of DPC has been proposed as similar one in Recruitment Rule of Senior Hindi Translator in Region Offices of DGS&D.

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