



COFFEE BOARD: BANGALORE
[EXPORTS]

No.1. Dr. B.R. Ambedkar Veedhi, Bangalore – 560 001
Phone: 080-22266991 [Extn.228] FAX:080-22255557

No. MAR/EXP/13-C/2011-12/

Dated: 05/01/2012

LIST OF SERVICES PROVIDED BY EXPORT SECTION OF COFFEE BOARD

Sl. No.	Type of Service	Service standard
1.	Registration of requests from Exporters for issue of Registration Certificate / RCMC and issue of requisite application from the Section	3 working days
2.	Registration of completed applications received from exporters and scrutiny, issue of Exporter Registration Certificate / RCMC to the concerned applicant.	5 working days
3.	Registration of requests from Exporters for renewal of Registration /RCMC, scrutiny and issue of renewal certificates to the concerned.	5 working days
4.	Registration of requests from Exporters for filing application for export Permit / ICO Certificate of Origin, scrutiny and issue of user ID and Password to the concerned.	5 working days
5.	Scrutiny of applications received from the exporters and issue of Export Permit and ICO Certificate of Origin.	3 working day
6.	Registration of requests from the curers for issue of application for issue / renewal of Curing License	3 working days
7.	Registration of application for Curing License, scrutiny, spots Inspection and issue of Curing License.	20 working days
8.	Registration of claims received from Exporters, scrutiny, communication of approval & release	30 working days

Roop Laksh

DIRECTOR OF FINANCE