

Issuance of Registration Certificate of Manufacturing Unit

1. Detailed list of machinery and equipment installed along with date of installation.
2. Copy of Final Factory Layout drawing to be drawn by Civil Engineer.
3. Declaration on non-judicial stamp paper mentioning that the tea will be manufactured in the factory shall conform the specification for tea as laid down under FSSAI rules as amended time to time.
4. Copy of NOC issued by Tea Board for setting up of tea factory.
5. Copy of Good & Service Tax (GST) certificate.
6. For Company – A copy of Memorandum and Articles of Association duly certified by one of the directors.
7. For partnership firm – A court/ notary certified deed of partnership.
8. For registered firm – A copy of certificate of notification issued by Registrar of firms.
9. Co-operative firm – A copy of certificate of registration issued by registrar of co-operative firms.
10. For Proprietorship concern : Declaration duly notarized in non judicial stamp paper value not less than Rs.100/- for sole proprietorship along with name and residential address.
11. SHG of STGs – A copy of certificate of registration of society from the State Government.
12. Any other document