

## Permanent Exporter License

1. Copy of Original Importer & Exporter Code (IEC) issued by DGFT duly attested with seal of the Company and matching with the address given in the application form 'B'.
2. Declaration in the letter head pad to the effect that Directors/ Partners/Proprietor is/are not associated with any other tea company whose license has been cancelled/ suspended by the Tea Board, duly attested with seal of the company.
3. Authorisation letter for signing documents on behalf of company.
4. Declaration by applicant company showing the status of Export Return submission to Tea Board for the last 3 years (only for Renewal /Permanent License).
5. Name of the applicant, residential address and contact nos in the letter head of the Company with affixing seal.
6. Residential address proof such as copy of Voter Card/Driving License/Passport etc. of each of Directors/Partners/Proprietor as the case may be (duly attested and affixing seal of the company).
7. Any other document.