

LIST OF SUBJECTS HANDLED (EPL-I)

1. Monthly press note on India's foreign trade.
2. Annual Monitoring and review of export performance against export targets.
3. Preparation and issue of Monthly Summary to Cabinet.
4. Commissioning special research studies on international trade and its impact on the economy (common to Sr. EA and EA).
5. Matters relating to the SDDs data base of the IMF.
6. Analysis of overall trends in India's Foreign Trade.
7. Studies of trade in specification commodities /group commodities (as and when required) (common to Sr. EA and EA).
8. Studies of trend in trade with specific countries / regions (with or without a specific commodity group focus) (as and when required) (common to Sr. EA and EA)).
9. Background note on India's foreign trade for Consultative Committee/Standing Parliamentary Committee, Press Conference, Economic Editors Conferences etc.
10. Material for Finance Minister's Budget speech.
11. Material for President's address to both the House of Parliament.
12. Coordination and supply of updated information for inclusion in the economic survey brought out by the Department of Economic Affairs, Ministry of Finance.
13. Formulation of Result Framework Development of DoC, its Mid-Term Annual Appraisals and submit to Secretary, Performance Management, Cabinet Secretariat.
14. Coordination inputs DoC for Mid-Year review brought out by Department of Economic Affairs.
15. Providing necessary inputs for speeches/messages of the Commerce Minister for general functions on matters pertaining to foreign trade. (common Sr. EA and EA).
16. Supply of updated information for inclusion in "Reference India" Publication of the Ministry of Information and Broadcasting.
17. All matters relating to adoption of HS Code, technical problems of trade classification etc.
18. Examination of study reports/task force/committees on general economic factors relating to trade.
19. Preparation of chapter on 'Trends in India's Foreign Trade' of the Annual Report of Department of Commerce.
20. Technical Advice to other Divisions on economic aspects of various proposals (common to Sr. EA and EA)
21. Concept paper / Note on specific issues needed for enhancing export performance.
22. Nodal Officer of Karnataka for implementation of TIES Scheme.
23. Import Monitoring-Quarterly appraisal of Imports.
24. Monthly D.O. to Cabinet Secretary and Monthly Report to Cabinet Secretariat.
25. Matters relating to Parliament Questions.