CITIZENS’ CHARTER

2016

DEPARTMENT OF COMMERCE

MINISTRY OF COMMERCE & INDUSTRY
UDYOG BHAWAN
NEW DELHI – 110 107
Website : www.commerce.gov.in
1. **Vision of the Department**

To make India a major player in the world trade by 2020 and assuming a significant role in the international trade bodies.

2. **Mission of the Department**

To double India’s exports of goods and services by the end of 12\textsuperscript{th} Five Year Plan period, over the level achieved at the end of the 11\textsuperscript{th} Five Year Plan period. The long term objective would be doubling India’s share in Global trade by end of 2020 through adoption of appropriate strategies.

3. **Functions and Activities**

The mandate of the Department of Commerce is regulation, development and promotion of India’s international trade and commerce through formulation of appropriate international trade & commercial policy and implementation of the various provisions thereof. The basic role of the Department is to facilitate the creation of an enabling environment and infrastructure for accelerated growth of international trade. The Department formulates, implements and monitors the Foreign Trade Policy which provides the basic framework of policy and strategy to be followed for promoting exports and trade. The Trade Policy is periodically reviewed to incorporate changes necessary to take care of emerging economic scenarios both in the domestic and international economy. Besides, the Department is also entrusted with responsibilities relating to multilateral and bilateral commercial relations, Special Economic Zones, state trading, export promotion & trade facilitation, and development and regulation of certain export oriented industries and commodities.

4. **Our Stakeholders**

The Department of commerce is the nodal agency for formulation of policies for increasing the export of the country in various commodities. In this process, the Department consults and collaborates with the following stakeholders:

i) Citizens of India

ii) Exporters

iii) Importers

iv) Export Promotion Councils

v) Export Promotion Organisations

vi) Developers of SEZs/EOUs

vii) State Governments/UT Administration

viii) Ministries/Departments of Central Government

ix) Commercial Missions abroad

x) Commodity Boards
5. Standards of Services Provided

(i) Timely approval of proposals for grant of financial assistance under MAI Scheme

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Services/Transaction</th>
<th>Maximum Time Limit</th>
</tr>
</thead>
</table>
| 1.    | Approval for grant of financial assistance funds under MDA scheme                    | i. Approval of Action Plan: By 30\(^{th}\) April of the Financial Year.  
ii. Release of Funds: Within 60 days of allocation of Budget. |
| 2.    | Approval for grant of financial assistance under MAI scheme                           | 5 Months                                               |
| 3.    | Approval for grant of financial assistance in respect of projects under Central component of ASIDE. and release of ASIDE Fund (Central) | 3 months*  
(*Subject to availability of complete documents and availability of funds.) |
| 4.    | Approval for setting up of SEZ                                                        | i. Placement of cases before the Board of Approval (BOA) within 60 days of receipt of State Government’s recommendations and complete documents;  
ii. Issue of approval letter within 20 days of BOA approval, subject to security clearance. |
| 5.    | **RTI Act, 2005**                                                                    | i. Within the time limits prescribed in the RTI Act, 2005.  
ii. Within the time limits prescribed in the RTI Act, 2005. |
| 6.    | Resolving Public Grievances                                                         | 60\(^{x}\) days  
(* Subject to receipt of complete details and receipt of responses from the authority taking final decision on the grievance)  
(* If longer period is involved, the complainant will be informed through an interim reply within 60 days.) |
| 7.    | For taking actions by the Appellate Committee on appeals preferred against statutory orders passed by DGFT, etc. | Within 3 month  
**Note:** This is subject to receipt of complete details/documents from the appellant and respondents |

Note: The details of responsible persons, processes, documents, fee if applicable and bench marks for evaluation of service are given in Annexures I and II.
6. GRIEVANCE REDRESS MECHANISM

(A) APPELLATE COMMITTEE -

(i) A quasi judicial Appellate Committee constituted in the Department is responsible for taking actions on appeals preferred against statutory orders passed by DGFT, SEZ etc.

(ii) Name and Contact details of concerned officer:

Shri Rajani Ranjan Rashmi, Additional Secretary
Room No. 243
Tele: 23063460
Email: rr.rashmi@nic.in

Dr. Guruprasad Mohapatra, Joint Secretary
Room No.249
Tele: 23061837
Email: gp.mohapatra@nic.in

Shri Bhupinder Singh Bhalla, Joint Secretary
Room No. 162-B
Tele: 23062660
Email: bsbhalla@gov.in

Ms. Anita Karn, Director
Room No. 284
Tele: 23063648

(iii) Website address: http://commerce.gov.in

(B) PUBLIC GRIEVANCE MECHANISM –

(i) This mechanism has been constituted to deal with complaints of serving/retired employees of Department of Commerce and its organisations. It also caters to general public grievances.

(ii) Names and Contact details of grievance officers:

Shri Ashok Kumar, Joint Secretary
Room No. 250
Tele: 23061139
Email: ashok.kr61@nic.in

Shri K.K. Daimary, Deputy Secretary
Room No. 277
Tele: 23063268
Email: kk.daimary@nic.in
7. Responsibility Centres

Details of Responsibility Centres are at Annexure-III.

8. Indicative Expectations from Service Recipients

i. Submit duly completed application forms in all respects
ii. Always keep proper records of your letters and communications with Ministry
iii. Send reports/UC/Audited Accounts in prescribed formats in time.
iv. Check website of the Department regularly for updates on policies, programmes and procedures.
v. Don’t hesitate in contacting the concerned officer on telephone /E-mail.
vi. Stakeholders should not hide facts in the applications, appeals, discussion, etc.

9. Task Force on Citizens’ Charter

A. Task force on Citizens’ Charter will comprise of following officers:

i. Shri J. K. Dadoo,
AS & FA
Room No.35,
Udyog Bhawan, New Delhi
Tele: 23063215,
Fax: 23062481
Email: asfa_com@nic.in, j.k.dadoo@nic.in

ii. Smt. Rupa Dutta,
Economic Adviser
Room No.225-A,
Udyog Bhawan, New Delhi
Tele: 23061341
Email: rupa.dutta@nic.in

iii. Shri Ashok Kumar
Joint Secretary
Room No. 250
Tele: 23061139
Email: ashok.kr61@nic.in

Nodal Officer and Member Secretary
B. Terms of reference of the Task Force will include:

(i) Identification of all the stakeholders/clients and services/products provided by the Department in consultation with officers/staff etc.

(ii) Determination of standards for services provided by the Department in consultation with officers/staff etc.

(iii) Monitoring and review of implementation of the Citizens’ Charter.

(iv) Modification of Charter on the basis of suggestions/observations made by officer/staff/stakeholders etc.

(v) Seeking approval of the Minister-in-charge on the amended Charter.

(vi) Release of Charter in the public domain through website.

10. Month and Year for the next review of the Charter

The Citizens’ Charter will be reviewed in December, 2016 for possible revision, based on the feedback received from various stakeholders.
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Services/Transactions</th>
<th>Weight (%)</th>
<th>Responsible Person (Name &amp; Designation)</th>
<th>e-mail</th>
<th>Phone</th>
<th>Processes</th>
<th>Documents Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Approval for grant of financial assistance funds under MDA scheme</td>
<td>15</td>
<td>Sh. Ravi Kapoor, JS</td>
<td><a href="mailto:ravi.capoor@nic.in">ravi.capoor@nic.in</a></td>
<td>23063315</td>
<td>Approval of AS(FA), DOC for finalizing the grants to EPCs.</td>
<td>Application in prescribed format.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Release of Funds</td>
<td>Such Documents as directed by the Department.</td>
</tr>
<tr>
<td>2</td>
<td>Approval for grant of assistance under MAI scheme.</td>
<td>15</td>
<td>Sh. Ravi Kapoor, JS</td>
<td><a href="mailto:ravi.capoor@nic.in">ravi.capoor@nic.in</a></td>
<td>23063315</td>
<td>Approval of the Empowered Committee.</td>
<td>Application in prescribed format.</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>Release of first Instalment</td>
<td>Such Documents as directed by the Sub-Committee/ Empowered Committee.</td>
</tr>
<tr>
<td>3</td>
<td>Approval for grant of financial assistance in respect of projects under Central component of ASIDE, and release of ASIDE Fund (Central)</td>
<td>10</td>
<td>Shri J.K. Dadoo, AS</td>
<td><a href="mailto:j.k.dadoo@nic.in">j.k.dadoo@nic.in</a></td>
<td>23063215</td>
<td>Approval of the Empowered Committee.</td>
<td>Application in prescribed format.</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>Release of first Instalment</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Approval for setting up of SEZ</td>
<td>10</td>
<td>Dr. Guruprasad Mohapatra, JS</td>
<td><a href="mailto:gp.mohapatra@nic.in">gp.mohapatra@nic.in</a></td>
<td>23061837</td>
<td>i. Receipt of complete Application along with all prescribed documents.</td>
<td>i. Application in prescribed format.</td>
</tr>
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<td></td>
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<td></td>
<td>ii. Approval of the Board of Approval.</td>
<td>ii. State govt. recommendation</td>
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<td></td>
<td>i. Land related and other prescribed documents.</td>
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<tr>
<td>5.</td>
<td><strong>RTI Act, 2005</strong>&lt;br&gt;1. Provide information or reject the request for any of the reasons specified in the RTI Act, 2005.</td>
<td>Shri Narain Dass, JS</td>
<td><a href="mailto:dass.narain@nic.in">dass.narain@nic.in</a></td>
<td>23063050</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>II. Disposal of appeals preferred under RTI Act, 2005</td>
<td>Shri Narain Dass, JS</td>
<td><a href="mailto:dass.narain@nic.in">dass.narain@nic.in</a></td>
<td>23063050</td>
<td></td>
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</tr>
</tbody>
</table>

**PUBLIC GRIEVANCE MECHANISM**

| 6. | Resolving Public Grievances<br>1) Grievances of employees of DOC | Shri Ashok Kumar, JS | ashok.kr61@nic.in | 23061139 |   |   |   |   |
|    |   | Shri Ashok Kumar, JS | ashok.kr61@nic.in | 23061139 |   |   |   |   |
| 7. | For taking actions by the Appellate Committee on appeals preferred against statutory orders passed by DGFT, etc. | Shri Rajani Ranjan Rashmi, IAS, AS | rr.rashmi@nic.in as1office-doc@nic.in | 23063460 |   |   |   |   |
## PERFORMANCE EVALUATION CRITERIA

<table>
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<th>S.NO.</th>
<th>Service</th>
<th>Weight</th>
<th>Success Indicator</th>
<th>Service Standard</th>
<th>Unit</th>
<th>Weight within Service (%)</th>
<th>Data Source</th>
<th>Evaluation Criteria</th>
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<tbody>
<tr>
<td>1.</td>
<td>Approval for grant of financial assistance funds under MDA scheme</td>
<td>15</td>
<td>Date by which Action Plan to be approved</td>
<td>30th April</td>
<td>By Date</td>
<td>50</td>
<td>Department Records</td>
<td>Excellent 50</td>
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<td>No. of Days in which Funds are released</td>
<td>60</td>
<td>Days</td>
<td>50</td>
<td>Department Records</td>
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<td>Good 70</td>
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<td></td>
<td></td>
<td>Fair 80</td>
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<td></td>
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<td>Poor 90</td>
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<td>15</td>
<td>No. of days from the receipt of application to release of first instalments.</td>
<td>150 Days</td>
<td>Days</td>
<td>100</td>
<td>Department Records</td>
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<td>Very Good 150 days</td>
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<td>Good 160 days</td>
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<td>Fair 170 days</td>
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<td>Poor 180 days</td>
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<td>3.</td>
<td>Approval for grant of financial assistance in respect of projects under Central component of ASIDE and release of ASIDE Fund (Central)</td>
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<td>No. of days from the receipt of application to release of first instalments.</td>
<td>90 Days</td>
<td>Days</td>
<td>100</td>
<td>Department Records</td>
<td>Excellent 80 days</td>
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<td>Good 100 days</td>
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<td>Fair 110 days</td>
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<td>Poor 120 days</td>
</tr>
<tr>
<td>4.</td>
<td>Approval for setting up of SEZ i. Placement of cases before Board of Approval (BOA) for setting up of SEZ</td>
<td>10</td>
<td>No. of days from receipt of complete application with all documents and placement of case before Board of Approval</td>
<td>60 Days</td>
<td>Days</td>
<td>70</td>
<td>Department Records</td>
<td>Excellent 50 days</td>
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<td>Very Good 60 days</td>
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<td>Fair 80 days</td>
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<td>Poor 90 days</td>
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<tr>
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<td>ii. Issue of approval letter.</td>
<td>20</td>
<td>No. of days for issue of approval letter after BOA approval</td>
<td>20 Days</td>
<td>Days</td>
<td>30</td>
<td>Department Records</td>
<td>Excellent 15 days</td>
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<td>Good 25 days</td>
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<td>Fair 30 days</td>
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<td>5.</td>
<td><strong>RTI Act, 2005</strong></td>
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<tr>
<td></td>
<td>I. Provide information or reject the request for any of the reasons specified in the RTI Act, 2005.</td>
<td>No. of days between receipt of application and furnishing of information.</td>
<td>30</td>
<td>Days</td>
<td>100</td>
<td>Department Records</td>
<td>25 days</td>
<td>30 days</td>
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<tr>
<td></td>
<td>II. Disposal of appeals preferred under RTI Act, 2005</td>
<td>No. of days between receipt of appeal and decision on appeal.</td>
<td>30</td>
<td>Days</td>
<td>100</td>
<td>Department Records</td>
<td>25 days</td>
<td>30 days</td>
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<td>6.</td>
<td>Resolving Public Grievances</td>
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<tr>
<td></td>
<td>i) Grievances of employees of DOC:</td>
<td>No. of days from receipt of grievance and final disposal</td>
<td>60</td>
<td>days</td>
<td>50</td>
<td>Department Records</td>
<td>55 days</td>
<td>60 days</td>
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<tr>
<td></td>
<td></td>
<td>No. of days from receipt of grievance and final disposal of grievances</td>
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<td>days</td>
<td>50</td>
<td>Department Records</td>
<td>55 days</td>
<td>60 days</td>
</tr>
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<td></td>
<td>ii) Grievances of Public:</td>
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<td>For taking actions by the Appellate Committee on appeals preferred against statutory orders passed by DGFT, etc</td>
<td>No. of days from receipt of appeal to its final disposal</td>
<td>90</td>
<td>days</td>
<td>100</td>
<td>Department Records</td>
<td>80 days</td>
<td>90 days</td>
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</table>
## Details of Responsibility Centres in the Department of Commerce

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Responsibility Centres and Subordinate Organisations</th>
<th>Address</th>
<th>Name &amp; Designation of the officer</th>
<th>Telephone No. with STD Code</th>
<th>FAX No.</th>
<th>Mobile No.</th>
<th>E-mail</th>
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<tbody>
<tr>
<td></td>
<td>ATTACHED OFFICES</td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Directorate General of Foreign Trade</td>
<td>Udyog Bhavan, New Delhi-110107</td>
<td>Shri Anup Wadhawan, IAS Director General, DGFT</td>
<td>011-23062777, 011-23063436</td>
<td>Fax:23061613</td>
<td>-</td>
<td><a href="mailto:dgft@nic.in">dgft@nic.in</a></td>
</tr>
<tr>
<td>2.</td>
<td>Directorate General of Supplies &amp; Disposals</td>
<td>Jeevan Tara Building, 5, Parliament Street, New Delhi-110001</td>
<td>Shri Binoy Kumar, IAS, Addl. Secretary and DG(S&amp;D)</td>
<td>011-43583702</td>
<td>011-43583707</td>
<td>9871326555</td>
<td><a href="mailto:dg@dgsnd.gov.in">dg@dgsnd.gov.in</a></td>
</tr>
<tr>
<td>3.</td>
<td>Directorate General of Anti-Dumping &amp; Allied Duties</td>
<td>4th Floor, Jeevan Tara Building, 5 Parliament Street, New Delhi-110001</td>
<td>Shri A.K. Bhalla, IAS, AS &amp; DA</td>
<td>011-23061100</td>
<td>011-23063413</td>
<td>-</td>
<td><a href="mailto:ajay.bhalla@nic.in">ajay.bhalla@nic.in</a></td>
</tr>
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<td>SUBORDINATE OFFICES</td>
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<tr>
<td>1.</td>
<td>Directorate General of Commercial Intelligence and Statistics</td>
<td>565, Aanandapur, Ward no. 108, Sector – 1, Plot No. 22, ECAPD, Kolkata – 700107</td>
<td>DR. Dipankar Sinha, Director General, DGCI&amp;S</td>
<td>91.33.224857 02 91.33.224319 65</td>
<td>91.33.244340 51</td>
<td>-</td>
<td><a href="mailto:dg@dgcis.gov.in">dg@dgcis.gov.in</a>:<a href="mailto:dg.dgcis@nic.in">dg.dgcis@nic.in</a></td>
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<td>Contact Person</td>
<td>Phone Numbers</td>
<td>Email ID</td>
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</tr>
<tr>
<td>2</td>
<td>Cochin Special Economic Zone</td>
<td>Administrative Building, Kakkanand, Cochin-682 030</td>
<td>Dr. A.N. Safeena, IAS Development Commissioner</td>
<td>91-484-2413222, 2413235, 2413111, 2413234</td>
<td><a href="mailto:dc@csez.gov.in">dc@csez.gov.in</a></td>
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<td>3</td>
<td>Falta Special Economic Zone</td>
<td>2nd M.S.O. Building, 4th Floor, R.No.44, Nizam Palace Complex, 234/4, AJC Bose Road, Kolkata-700 020</td>
<td>Shri Sanjeev Nandwani, Development Commissioner</td>
<td>2287-263/7923/409 2</td>
<td><a href="mailto:fsez@nic.in">fsez@nic.in</a></td>
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<td>4</td>
<td>Madras Special Economic Zone</td>
<td>National Highway, 45, Tambaram, Chennai-600045</td>
<td>Shri M.K.S. Sundaram, IAS Development Commissioner</td>
<td>91-44-2262820, 22628230</td>
<td><a href="mailto:dc@mepz.gov.in">dc@mepz.gov.in</a></td>
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<td>5</td>
<td>Kandla Special Economic Zone</td>
<td>Gandhidham, Kachchh-3702309 (Gujarat)</td>
<td>Shri Upendra Vashisht, IOFS Development Commissioner</td>
<td>91-2836-252194, 252273, 252194, 252475, 253300, 252281</td>
<td><a href="mailto:dc@kasez.com">dc@kasez.com</a></td>
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<td>6</td>
<td>SEEPZ Special Economic Zone</td>
<td>Andheri (East), Mumbai-400 096</td>
<td>Shri N.P.S. Monga, ITS Development Commissioner</td>
<td>91-22-28290856, 28291388, 28290046, 28292147, 28292144</td>
<td><a href="mailto:dc@seepz.com">dc@seepz.com</a></td>
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<td>Visakhapatnam Special Economic Zone</td>
<td>Visakhapatnam Special Economic Zone, Duvvada Visakhapatnam – 530046</td>
<td>Smt. Sobhna Kamala Sudarshana Rao, IFS Development Commissioner</td>
<td>91-891-2587555</td>
<td><a href="mailto:dc@vsez.com">dc@vsez.com</a></td>
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<td>8</td>
<td>Noida Special Economic Zone</td>
<td>NSEZ, Noida Road, Phase-II, Noida District</td>
<td>Dr. L.B. Singhal, ITS Development Commissioner</td>
<td>Tel: From Delhi 95-120-2567270-73</td>
<td><a href="mailto:dcnepz@nda.vsnl.net.in">dcnepz@nda.vsnl.net.in</a></td>
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<tr>
<td>#</td>
<td>Pay &amp; Accounts Office (Commerce &amp; Textiles)</td>
<td>Room No.172, UdyogBhavan, New Delhi-110107</td>
<td>Smt. Neelam S. Kumar, Chief Controller of Accounts (Commerce &amp; Industry)</td>
<td>011-23062049</td>
<td>023063576</td>
<td>9871623419</td>
<td><a href="mailto:Shamsher.kaur@gmail.com">Shamsher.kaur@gmail.com</a></td>
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<td>10</td>
<td>Pay and Accounts Office (Supply)</td>
<td>16-A, Akbar Road Hutments, New Delhi-110001</td>
<td>Dr. Dinanath Pathak, Chief Controller of Accounts (Supply Division)</td>
<td>011-23385110</td>
<td>011-23384957</td>
<td>-</td>
<td><a href="mailto:dgsndcca@dgsnd.gov.in">dgsndcca@dgsnd.gov.in</a></td>
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**AUTONOMOUS BODIES**

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<tr>
<th>#</th>
<th>Coffee Board</th>
<th>No. 1, Dr. B.R. AmbedkarVeedhi, Bangaluru-560001 Karnataka</th>
<th>Dr. M K S Sundaram, IAS, Chairman, Coffee Board(Addl. charge)</th>
<th>080-22252917, 22250250</th>
<th>080-22255557</th>
<th><a href="mailto:Chairman.coffeeboard@gmail.com">Chairman.coffeeboard@gmail.com</a></th>
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<td>12</td>
<td>Rubber Board</td>
<td>P.B. No. 1122, Sub Jail Road, Kottayam - 686002, Kerala</td>
<td>Shri Ajith Kumar, IAS, Chairman, Rubber Board</td>
<td>0481-2571522</td>
<td>0481-2571380</td>
<td><a href="mailto:chairman@rubberboard.org.in">chairman@rubberboard.org.in</a></td>
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<tr>
<td>13</td>
<td>Tea Board</td>
<td>14, BTM Sarani (Brabourne Road), Kolkata - 700001</td>
<td>Shri. Santosh Kumar Sarangi, IAS, JS (Addl. Charge) Tea Board</td>
<td>011-23061818</td>
<td>011-23063418</td>
<td><a href="mailto:tboardcp@cal3.vsnl.net.in">tboardcp@cal3.vsnl.net.in</a> <a href="mailto:santosh.sarangi@nic.in">santosh.sarangi@nic.in</a></td>
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<td>14</td>
<td>Tobacco Board</td>
<td>G.T. Road, Srinivasarao Thota, Guntur - 522 004</td>
<td>Shri Manoj Dwivedi, IAS, JS (Addl. Charge)</td>
<td>011-23061971</td>
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<td>Spices Board</td>
<td>P.B. No. 2277, Sugandha Bhavan, N.H. By-pass, Palarivattom P.O., Cochin – 682025 (Kerala)</td>
<td>Dr. A. Jayathilak, Chairman, Spices Board</td>
<td>0484-2333610</td>
<td>0484-2334429, 2331429</td>
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<td>16.</td>
<td>Marine Products Export Development Authority</td>
<td>MPEDA House, Panampilly, P.B.No.4272, Avenue, Kochi 682 036</td>
<td>Dr. A. Jayathilak, IAS, Chairman, MPEDA(Addl. charge)</td>
<td>0484-2314467, 0484-2310828</td>
<td>0484-2313361</td>
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<td>17.</td>
<td>Agricultural &amp; Processed Food Products Export Development Authority</td>
<td>NCUI Building 3, SIRI Institutional Area, August Kranti Marg, New Delhi - 110 016</td>
<td>Shri Kishan Kumar, Chairman APEDA</td>
<td>011-26513167, 011-23061818</td>
<td>011-26526187</td>
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<td>18.</td>
<td>Indian Institute of Foreign Trade</td>
<td>IIFT Bhavan, B-21, Kutub Institutional Area, New Delhi-110016</td>
<td>Dr. Surajit Mitra IAS (Retd.), Director, IIFT</td>
<td>011-26963880</td>
<td>011-26853956</td>
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<td>19.</td>
<td>Indian Institute of Packaging</td>
<td>E-2, MIDC Area, Andheri (E), Mumbai-400093</td>
<td>Shri N.C. Saha, Director, IIP</td>
<td>022-28209622</td>
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**PUBLIC SECTOR UNDERTAKINGS**

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<tr>
<td>20.</td>
<td>STC Limited</td>
<td>Jawahar Vyapar Bhawan, Tolstoy</td>
<td>Shri Khaleel Rahim,</td>
<td>011-23701172</td>
<td>011-23701079</td>
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<td><a href="mailto:cmd@stc.gov.in">cmd@stc.gov.in</a></td>
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<td>21.</td>
<td>MMTC Limited</td>
<td>Marg, New Delhi – 110001</td>
<td>Chairman-cum-Managing Director</td>
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<td></td>
<td>Core-1, “SCOPE” Complex, 7-Institutional Area, Lodhi Road, New Delhi 110003</td>
<td>Shri Ved Prakash, Chairman-cum-Managing Director (additional charge)</td>
<td>011-24371603</td>
<td>011-24360724</td>
<td>09871292477</td>
<td><a href="mailto:cmd@mmtclimited.com">cmd@mmtclimited.com</a></td>
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<td>22.</td>
<td>PEC Limited</td>
<td>“Hansalaya” 15, Barakhamba Road, New Delhi – 110001</td>
<td>Shri J Ravi Shanker, Director(MKt), PEC Ltd. CMD(Addl. Chage)</td>
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<td>ECGC</td>
<td>10th Floor, Express Towers, Nariman Point, Mumbai-400 021</td>
<td>Ms. Geetha Muralidhar, Chairman-cum-Managing Director, ECGC Ltd. (additional Secretary level)</td>
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<td>ITPO</td>
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<td>Shri L.C. Goyal, IAS(Retd.) Chairman, ITPO</td>
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<td>Export Inspection Council of India</td>
<td>3rd Floor, New Delhi YMCA Cultural Centre Building, 1, Jai Singh Road, Connaught Place, New Delhi-110001</td>
<td>Shri Rajani Ranjan Rashmi, AS &amp; Chairman-cum-Managing Director, EIC</td>
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