Subject: Extension of time lines for receiving the application for 12 (twelve) posts of Executive Directors in different campuses of Footwear Design and Development Institute (FDDI) for a period of 5 years on deputation basis (including short term contract)-Releasing of Vacancy Notice/ advertisement on DoPT’s Website-reg.

The undersigned is directed to refer to this Department’s O.M of even number dated 03/06/2020 (copy enclosed) and Department of Personnel and Training’s O.M No. 21/07/2019-CS-I(P) dated 17/02/2020 on above mentioned subject.

2. With the approval of the competent authority, the last date for receipt of applications for filling up 12 (twelve) posts of Executive Director in different campuses of Footwear Design and Development Institute (FDDI) on deputation basis (including short term contract), has been further extended upto 14/08/2020.

3. Department of Personnel & Training (DoPT) is requested to kindly publish this Office Memorandum along with enclosures on their website for wider circulation.

Encls: As above.

(Sanjay Kerketta)
Under Secretary to the Govt. of India
Ph. No.23062044

Ministry of Personnel, Public Grievances and Pension
Department of Personnel & Training,
(Ms. Rajul Bhatt, Director)
C.S. I Division, Room No. 209,
Lok Nayak Bhawan, Khan Market,
New Delhi-110003.

Copy to:

1. All Ministries/ Departments of Govt. of India or State Government or Union Territories or Public Sector undertaking or Autonomous Body or Statutory Body or University or recognised Research Institute through DoPT’s website.
2. Dr. Vinay Kumar Sharma, Deputy Director General (NIC), Department of Commerce, Ministry of Commerce & Industry – for posting this Office Memorandum along with Recruitment Rules on official website under vacancies tab.
3. Shri Arun Kumar Sinha, Managing Director, Footwear Design & Development Institute, A-10/A, Sector-24, Noida-201301- for posting this Office Memorandum along with Recruitment Rules on official website of FDDI.
Subject: Extension of time lines for receiving the application for 12 (twelve) posts of Executive Directors in different campuses of Footwear Design and Development Institute (FDDI) for a period of 5 years on deputation basis (including short term contract)-Releasing of Vacancy Notice/ advertisement on DoPT’s Website-reg.

The undersigned is directed to refer to this Department’s O.M of even number dated 12/02/2020 (copy enclosed) and Department of Personnel and Training’s O.M No. 21/07/2019-CS-I(P) dated 17/02/2020 on above mentioned subject. With the approval of competent authority, it has been decided to extend the last date for receiving the applications from eligible officers of the Central Government or State Government or Union Territories or Public Sector undertaking or Autonomous Body or Statutory Body or University or recognised Research Institute for 12 (twelve) posts of Executive Director in different campuses of Footwear Design and Development Institute (FDDI). The last date for receiving the applications is extended upto 30/06/2020.

2. Department of Personnel & Training (DoPT) is requested to kindly publish this Office Memorandum along with enclosures on their website for wider circulation.

Encls: As above.

(Sanjay Kerketta)
Under Secretary to the Govt. of India
Ph. No.23062044

Ministry of Personnel, Public Grievances Pension
Department of Personnel & Training.
(Shri Sanjay Kumar Das Gupta, Under Secretary)
C.S. I Division, 2nd Floor, ‘A’ Wing,
LokNayakBhawan, Khan Market,
New Delhi-110003.

Copy to:
1. All Ministries/ Departments of Govt. of India or State Government or Union Territories or Public Sector undertaking or Autonomous Body or Statutory Body or University or recognised Research Institute through DoPT’s website.
2. Dr. Vinay Kumar Sharma, Deputy Director General (NIC), Department of Commerce, Ministry of Commerce & Industry – for posting this Office Memorandum along with Recruitment Rules on official website under vacancies tab.
3. Shri Arun Kumar Sinha, Managing Director, Footwear Design & Development Institute, A-10/A, Sector-24, Noida-201301- for posting this Office Memorandum along with Recruitment Rules on official website of FDDI.
OFFICE MEMORANDUM

Subject: Filling up of posts of Executive Director, Footwear Design and Development Institute (FDDI) through deputation (including short term contact) in different campuses of the institute- Releasing of Vacancy Notice/ advertisement on DoPT’s Website-reg.

The undersigned is directed to refer to the subject mentioned above and to inform that Department of Commerce proposes to invite applications from eligible officers of the Central Government or State Government or Union Territories or Public Sector undertaking or Autonomous Body or Statutory Body or University or recognised Research Institute for 12 (twelve) posts of Executive Director in different campuses of Footwear Design and Development Institute (FDDI) for a tenure of five years on deputation. The Vacancy Notice, Job Profile and Application format for the post are enclosed.

2. Department of Personnel & Training (DoPT) is requested to kindly publish this Office Memorandum along with enclosures on their website for wider circulation.

Encls: As above.

(Sanjay Kerketta)
Under Secretary to the Govt. of India

Ministry of Personnel, Public Grievances Pension
Department of Personnel & Training,
(Shri Sanjay Kumar Das Gupta, Under Secretary)
C.S. I Division, 2nd Floor, 'A' Wing,
Lok Nayak Bhawan, Khan Market,
New Delhi-110003.

Copy to:

1. All Ministries/ Departments of Govt. of India or State Government or Union Territories or Public Sector undertaking or Autonomous Body or Statutory Body or University or recognised Research Institute through DoPT’s website.
2. Dr. Vinay Kumar Sharma, Deputy Director General (NIC), Department of Commerce, Ministry of Commerce & Industry – for posting this Office Memorandum along with Recruitment Rules on official website under vacancies tab.
3. Shri Arun Kumar Sinha, Managing Director, Footwear Design & Development Institute, A-10/A, Sector-24, Noida-201301- for posting this Office Memorandum along with Recruitment Rules on official website of FDDI.
Footwear Design and Development Institute  
(An institution of National Importance, under the aegis of Department of Commerce, Ministry of Commerce & Industry, Government of India)  
A-10/A, Sector-24,  
Noida, Uttar Pradesh-201 301  

Vacancy Notice

Department of Commerce, Ministry of Commerce & Industry, Government of India proposes and invites applications from eligible officers of the Central Government or State Government or Union Territories or Public Sector undertaking or Autonomous Body or Statutory Body or University or recognised Research Institute for 12 (twelve) posts of Executive Director, Footwear Design and Development Institute (FDDI) for a tenure of five years. The level of Pay for this post is Level 12 (₹78,800-2,09,200/-) of pay matrix under 7th CPC or equivalent. The mode of recruitment is Deputation (including short term contract). Four (4) sets of applications, complete in all respect, of willing and eligible officers who can be spared by the Central Government or State Government or Union Territories or Public Sector Undertaking or Autonomous Body or Statutory Body or University or recognised Research Institute may be forwarded through proper channel, to this Department along with completed Annual Confidential Report/ Annual Performance Appraisal Report (last 5 years) on the following address:

Under Secretary,  
Department of Commerce,  
Ministry of Commerce & Industry,  
Room No. 556-B, Udyog Bhawan,  
New Delhi-110 011.

Last date for receipt of applications: 45 days from the date of publication of advertisement in the Employment News.

Website of Department of Commerce (www.commerce.gov.in) or FDDI (www.fddiindia.com) or Department of Personnel & Training (https://dopt.gov.in) may be referred for detailed Vacancy Notice along with Recruitment Rules, Qualification/ Experience, terms and conditions, application format and job profile etc.
Job profile of Executive Director, Footwear Design and Development Institute (FDDI)

AS PER FDDI ACT, 2017:

18. (1) The Executive Director of each Institute campus* shall be appointed by the Central Government for a tenure of five years and on such terms and conditions as may be prescribed and shall exercise such powers and perform such duties as may be assigned to him by this Act or the Statutes or by the Managing Director.
(2) The Executive Director shall be the principal academic and executive officer of the Institute campus and shall be responsible for the implementation of the decision of the Governing Council and the Senate and the day-to-day administration of the Institute campus in consultation with the Managing Director.

The First Statutes of the Footwear Design and Development Institute provide as under:

(1) The Executive Director for each Institute campus appointed under section 18 (of FDDI Act, 2017) shall be the principal academic and executive officer of the Institute campus.
(2) The Executive Director of the Campus shall exercise control over all academic and administrative matters of the Campus under overall supervision of the Managing Director.
(3) The Executive Director shall execute all policy and administrative directions of the Managing Director, in respect of his institute campus.
(4) The Executive Director shall implement all decisions of the Senate and Governing Council in respect of the concerned Institute campus.
(5) The Executive Director shall assist the Managing Director in achieving excellence in academic and administrative standards in respect of all educational programmes and other activities of the campus.
(6) The Executive Director shall exercise such administrative and financial powers as may be delegated to him by the Managing Director from time to time.
(7) The Executive Director shall perform such other functions and discharge such other responsibilities as may be assigned by the Managing Director from time to time.

* Campuses of FDDI—(i) Noida (Uttar Pradesh), (ii) Kancheepuram (Tamil Nadu), (iii) Kolkata (West Bengal), (iv) Rohtak (Haryana), (v) Jodhpur (Rajasthan), (vi) Fursatganj, Raebareli (Uttar Pradesh), (vii) Chhindwara (Madhya Pradesh), (viii) Guna (Madhya Pradesh), (ix) Patna (Bihar), (x) Hyderabad (Telangana), (xi) Ankleshwar (Gujarat), (xii) Chandigarh (Punjab).
# Application for the post of Executive Director, FDDI

<table>
<thead>
<tr>
<th>1. Name [in Block letters]</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. (i) Date of Birth [dd/mm/yyyy]</td>
</tr>
<tr>
<td>(ii) Age as on closing date of application.</td>
</tr>
<tr>
<td>3. (i) Date of entry into service [dd/mm/yyyy]</td>
</tr>
<tr>
<td>(ii) Date of retirement under Central/State Government/Union Territories/Public Sector Undertaking/Autonomous Body/Statutory Body/University/recognized Research Institute. [dd/mm/yyyy]</td>
</tr>
<tr>
<td>(iii) Service and Batch to which the candidate belongs</td>
</tr>
<tr>
<td>4. Educational Qualifications</td>
</tr>
<tr>
<td>5. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Recruitment Rules, state the authority for the same)</td>
</tr>
<tr>
<td>Qualifications/ Experience required as mentioned in the advertisement/vacancy circular</td>
</tr>
<tr>
<td>Qualifications/ Experience possessed by the officer</td>
</tr>
</tbody>
</table>

### Essential

| A) Qualification: Bachelor degree from a recognized University |
| B) Holding analogous post (Yes/No) |

### Experience:

| (i) Eight years' service in Group 'A' or equivalent service in the Central Government or State Government or Union Territories or Public Sector Undertaking or Autonomous Body or Statutory Body or University or recognized Research Institute on the closing date of application. |
| (ii) Out of the eight years of service in Group 'A' as mentioned above, at least five years of service should be in Level 11 in the pay matrix (7th CPC) equivalent in the Central Government or State Government or Union Territories or Public Sector Undertaking or Autonomous Body or Statutory Body or University or recognized Research Institute. |

### Desirable

| Desirable |
(a) Experience in Leather Technology or Industry of at least one year
(b) Master in Business Administration

Note 1 - In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.

Note 2 - The period of deputation including the period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed five years.

Note 3 – The maximum age-limit for appointment by deputation shall not be exceeding fifty years as on the closing date of receipt of applications.

Note 4 – The period of deputation shall be for a period of five years subject to overall ceiling prescribed by the Government of India. The deputation will be on foreign service terms and conditions of the Central Government.

Note 5 – In the event of performance being found unsatisfactory, the competent authority reserves the right to repatriate the officer to his/her parent cadre any time during the tenure. The decision of the competent authority in such cases shall be final and binding.

Note 6 – Other terms and conditions of the deputation shall be governed by the relevant instructions issued by the Central Government from time to time.

Note 7 – Individuals serving in a higher level (not higher than level 13 or equivalent to the Director in the Government of India) can also apply and they shall be considered, if a suitable candidate from the eligible category is not found.

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.

7. Details of Employment, in chronological order (Latest being on the top). Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

<table>
<thead>
<tr>
<th>Office / Institution</th>
<th>Post held on regular basis</th>
<th>From</th>
<th>To</th>
<th>*Pay Band and Grade Pay/ Pay scale of the post held on regular basis</th>
<th>Nature of duties (in details) highlighting experience required for the post applied for</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/ MACP with present Pay Band and Grade Pay where such benefits have been drawn by the candidate, may be indicated as below;
<table>
<thead>
<tr>
<th>Office/Institution</th>
<th>Pay, Pay Band, and Grade Pay drawn under ACP/ MACP Scheme</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
</table>

8. Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent.

9. In case the present employment is held on deputation / contract basis, please state.

<table>
<thead>
<tr>
<th>a) The date of initial appointment</th>
<th>b) Period of appointment on deputation / contract</th>
<th>c) Name of the parent office/organization to which the applicant belongs.</th>
<th>d) Name of the post and pay of the post held in substantive capacity in the parent organization</th>
</tr>
</thead>
</table>

9.1. Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and integrity certificate.

9.2. Note: Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.

11. Additional details about present employment:
Please state whether working under (indicate the name of your employer against the relevant column)

(a) Central Government
(b) State Government
(c) Union Territory
(d) Public Sector Undertaking
(e) Autonomous Body
(f) Statutory Body
(g) University
(h) Recognized Research Institute

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
14. Total emoluments per month now drawn

<table>
<thead>
<tr>
<th>Basic Pay in the PB</th>
<th>Grade Pay</th>
<th>Total Emoluments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.

<table>
<thead>
<tr>
<th>Basic Pay with Scale of pay and rate of increment</th>
<th>Dearness Pay/interim relief/allowances etc. (with break-up details)</th>
<th>Total Emoluments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

16. Whether belongs to SC/ST.

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished above is duly supported by the documents in respect of Essential Qualification/Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address____________________________
____________________________
____________________________

Date____________________________

Mobile No.____________________________
Telephone No.____________________________
(with STD code)
E-mail ID____________________________
Certification by the Employer / Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that:

   (i) There is no vigilance or disciplinary case pending / contemplated against Shri. / Smt. ________________

   (ii) His/Her integrity is certified.

   (iii) His/Her ACR/APAR Dossier in original is enclosed/photocopies of the ACRs/APARs for the last 5 years duly attested (on each page) by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

   (iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

______________________________

Countersigned

(Employer/ Cadre Controlling Authority with seal)
**माहौल का राजनय : असाध्यता**

Note 3. — The period of deputation shall be for five years subject to overall ceiling prescribed by the Government of India. The deputation will be on foreign service terms and conditions of the Central Government.

Note 4. — In the event of performance being found unsatisfactory, the competent authority reserves the right to repatriate the officer to his home parent cadre at any time during the tenure. The decision of the competent authority in such cases shall be final and binding.

Note 5. — Other terms and conditions of the deputation shall be governed by the relevant instructions issued by the Central Government from time to time.

### विभिन्न क्षेत्र

<table>
<thead>
<tr>
<th>क्रमीकरणाद्वारा प्रविष्ट किया जा सकता है</th>
<th>समस्त उननेमिया कृतियों का हिसाब-ग्रहण में अन्तर्गत है।</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) जोनिय सरकार, विभागीय निगमों और विकास संस्थानों के श्रेणी में 2017 (2017 का 20) की तारीख 18 की उम्मीद के साथ पत्ता देने के लिए अन्तर्गत हैं।</td>
<td></td>
</tr>
<tr>
<td>(b) विभागीय निगमों और विकास संस्थानों में विभिन्न क्षेत्रों में सर्विस करने वालों के पदों पर भर्ती की पद्धति का निर्धारण करने के लिए विभिन्न क्षेत्रों में अन्तर्गत है।</td>
<td></td>
</tr>
<tr>
<td>(c) एक विभिन्न क्षेत्रों में सर्विस करने वालों के पदों पर भर्ती की पद्धति का निर्धारण करने के लिए विभिन्न क्षेत्रों में अन्तर्गत है।</td>
<td></td>
</tr>
<tr>
<td>(d) एक विभिन्न क्षेत्रों में सर्विस करने वालों के पदों पर भर्ती की पद्धति का निर्धारण करने के लिए विभिन्न क्षेत्रों में अन्तर्गत है।</td>
<td></td>
</tr>
</tbody>
</table>

### विभिन्न क्षेत्र

**बाबवृत्ति**

नई दिल्ली, 5 अगस्त, 2018

स. एन. न. 843(3)---केन्द्र सरकार, विभागीय निगमों और विकास संस्थानों के श्रेणी में 2017 (2017 का 20) की तारीख 18 की उम्मीद के साथ पत्ता देने के लिए अन्तर्गत हैं।

1. संविधान का अधिनियम (1) इन नियमों का संहिता नाम वाणिज्य और उद्योग मंत्रालय, पुर्तगाल दिव्यांग और विकास संस्थान, कार्यालय संस्थान, 2018 है।

2. पद भर्ती, वाणिज्य और वेतन नीतियों में स्वतंत्रता—पद की संख्या, उसका वर्गीकरण और वेतन नीतियों में स्वतंत्रता जो इन नियमों में उपलब्ध अनुमति के तहत (2) से लेखन (4) में विनिर्दिष्ट है।

3. भर्ती की पद्धति, आयुष्मान, बहुतान्तरण और—भर्ती की पद्धति, आयुष्मान, बहुतान्तरण और उसके संबंधित अन्य वातावरण के लिए (5) में विनिर्दिष्ट है।

4. चयन का तत्त्वक---(1) राजस्थान सरकार से चयन, जिसमें बुद्धि विभाग भी शामिल है, के माध्यम से आवेदन आमंत्रित किया जाएगा।

(2) आवेदन प्राप्त करने के लिए युवती नीमी 4 सप्ताह होनी चाहिए। तारीख मामलों, जिनमें अंतरिक्ष कार्यों से रिखता है, को तत्कालीन भारत अभियानों हैं, वाणिज्य विभाग के संस्थान संपर्क के अनुमोदनों से आवेदन की अवधि समाप्तता, कम से कम 2 सप्ताह निष्पादित की जाएगी।
5. अयस्नियमों का लावू होना, आदि - (1) अधिकारिणी सशक्ती की यूटि से तीनी होना चाहिए। आवेदन के अध्यक्ष के समय आवेदक के मुल संवर्ग द्वारा इस संबंध में एक प्रामाण्य पत्र प्रस्तुत किया जाएगा।

(2) प्रामाण्य पत्र के दो अंश में उच्च रेखा स्वीकार किए जाने के लिए रोकने वाले नहीं होंगे।

(3) अधिकारिणी का प्रावधान बताया होगा, कि वह यह चूहा किया हो। अधिकारिणी की भौतिक चर्चा अनुसरण करती है, प्रावधान को संबंधित किया हो, या संबंधित पत्र का संबंधित किया हो जाएगा।

(4) आवेदन प्रस्तुत करते समय अधिकारिणी अभ्यासक तथा आवेदक की संबंधित किया हो।

(5) अधिकारिणी के अभ्यास प्रस्तुत अभ्यासक अभ्यास प्रस्तुत अभ्यास प्रस्तुत अभ्यासक अभ्यास प्रस्तुत अभ्यास प्रस्तुत किया हो।

(6) भवन के नामांकन बैनाम्य, जिनके कारण अनुसंधान नियम आदि भी शामिल है, नियुक्ति यूटिधिय पर लावू होंगे।

(7) अधिकारिणी: पुनःविदित विज्ञान और विकास संस्थान के लिए रेटिक भारत में सेवा के लिए उत्तरदायी होते है।

6. निर्देश- यह व्यक्ति-

(क) जिन्हें संबंधित संस्था के पत्रों जिसका पत्र उनके पत्र की अभिलेखित है, विवाह किया है, या विवाह की संबंधी की है, या

(ख) जिन्हें अपनी पत्र के पत्र की संबंधी करते हुए पत्र विवाह किया है, या विवाह की संबंधी की है, उसके पत्र पर निर्देश नहीं होता है।

परसंग यदि केंद्रीय सरकार का हां संबंध यह जाना है कि ऐसा विवाह उस व्यक्ति और विवाह के अन्य व्यक्ति को लाभ प्रदान नहीं है और ऐसा करने के लिए अन्य जादू के प्रभाव में छूटें दे सकते हैं।

7. निर्देशों के शक्ति- ज़रा केंद्रीय सरकार के वह राय है कि ऐसा करना अवश्यक या संभव है, वहीं यदि उसके लिए जो कारण है, उन्हें लेबलार्ड करके, इन नियमों के लिए उपबंध कौन सी व्यक्तियों की बात, आवेदन द्वारा संबंधित कर सकते हैं।

8. व्यष्टि- मात्र इन नियमों का लोगों वात, ऐसे आरोप, आयु-सीमा में छूट और अन्य रियाविदों पर ध्यान नहीं हो जाती, जिनका केंद्रीय सरकार के इन संबंध में समय-समय पर जारी कर्म के अनुसार अत्यूच्चता जारिए, अवस्थित जनजीवन, पृथ्वी पौधायों और अन्य शिक्षण प्रचार के व्यक्तियों के लिए उपबंध कराना अपेक्षित है।
<table>
<thead>
<tr>
<th>पद का नाम</th>
<th>पद संख्या</th>
<th>वर्गीकरण</th>
<th>वेतन मैट्रिक्स में स्तर</th>
<th>बचत या अब्जन पद</th>
<th>गई या मरी फिरे जाने वाले व्यक्तियों के लिए विभिन्न आयु</th>
<th>गई या मरी फिरे जाने वाले व्यक्तियों के लिए अपेक्षित शैक्षिक और अन्य अहंताएं</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) कार्यकारी निरीक्षक</td>
<td>12' (बाहर)</td>
<td>नागरिक में परीक्षण के अनुसार</td>
<td>लागू नहीं होता।</td>
<td>स्तर - 12 (78800-209200 रु.ए)</td>
<td>नागू नहीं होता।</td>
<td>नागू नहीं होता।</td>
</tr>
</tbody>
</table>

| सीधे मरी फिरे जाने वाले व्यक्तियों के लिए विभिन्न आयु और शैक्षिक अहताएं व्यक्तियों की वधा में लागू होती या नहीं। | परीक्षा की अवधि, यदि कोई हो। | मरी फिरे द्वारा या प्रतिनियुक्ति या स्वामित्व द्वारा। |
| (8) नागू नहीं होता। | (9) नागू नहीं होता। | (10) प्रतिनियुक्ति द्वारा (जिनके अंतर्गत अन्यकालीन मंजिला भी है।) |

प्रतिनियुक्ति या प्रतिनियुक्ति / स्वामित्व द्वारा मरी की उम्र में वे भूमिका जिनमें प्रतिनियुक्ति या प्रतिनियुक्ति/स्वामित्व किया जाएगा।

(11) प्रतिनियुक्ति द्वारा (जिनके अंतर्गत अन्यकालीन मंजिला भी है) केंद्रीय सरकार अथवा राज्य सरकार अथवा संघ राज्य क्षेत्र अथवा सर्वजनिक क्षेत्र उपक्रम या स्वायत्त या साविक्षित निकाय या विश्वविद्यालय या मान्यता प्राप्त अनुसंधान संस्थान के ऐसे अधिकारी:

(i) (क) जिन्होंने नियुक्ति आधार पर संबंध पद स्वार्थ के लिए हो; या

(ii) जिन्होंने आदेश की अंतिम तारीख को केंद्रीय सरकार या राज्य सरकार या संघ राज्य क्षेत्र या सर्वजनिक क्षेत्र उपक्रम या स्वायत्त निकाय या साविक्षित निकाय या विश्वविद्यालय या मान्यता प्राप्त अनुसंधान संस्थान में सम्मू 'क' अथवा सम्मू 'क' या 'क' अथवा सम्मू 'क' या 'क' अथवा सम्मू 'क' से कम से कम 5 वर्षों की सेवा की हो।

(स) जिन्होंने आदेश की अंतिम तारीख को ऊपर उल्लिखित समू 'क' में 8 वर्ष की सेवा में से कम से कम 5 वर्ष तक केंद्रीय सरकार अथवा राज्य सरकार या संघ राज्य क्षेत्र या सर्वजनिक क्षेत्र उपक्रम या स्वायत्त निकाय या साविक्षित निकाय या विश्वविद्यालय या मान्यता प्राप्त अनुसंधान संस्थान में सेवा में अंतिम तारीख के स्वरुप 11 या सम्मू या सम्मू 'क' से कम से कम 5 वर्षों की सेवा की हो।

(ii) नियुक्ति के अंतिम तारीख से आदेश के अंतिम तारीख तक किसी मान्यता प्राप्त विश्वविद्यालय से स्नातक डिग्री।

(ह) प्रशासन के क्षेत्र में कम से कम 5 वर्ष से कम 1 वर्ष का अनुभव।

(य) वांछनीय

(क) चमड़ा प्रौढ़ियों की अवधि उद्धोग में कम से कम 1 वर्ष का अनुभव;
वादे विभागीय चयन समिति हैं, तो उसकी संरचना।

<table>
<thead>
<tr>
<th>चयन समिति में नियुक्तियों की संख्या होगी:—</th>
</tr>
</thead>
<tbody>
<tr>
<td>(क) संयुक्त नजिब , वाणिज्य विभाग । ।   अध्यक्ष</td>
</tr>
<tr>
<td>(ख) प्रबंध निदेशक, फुटवेयर विभाग और विकास संस्थान (उसकी अनुपस्थिति में संभव फुटवेयर , हिजाजत और विकास संस्थान) ।   सदस्य</td>
</tr>
<tr>
<td>(ग) भारत सरकार के एक सदस्य और;</td>
</tr>
<tr>
<td>(घ) किसी अन्य संस्थान जैसे केंद्रीय चर्चा अनुसंधान संस्थान अथवा राजनीतिक - नजीकीय नजीकीय संस्थान अथवा वाणिज्य विभाग , हिजाजत और विकास संस्थान के वाणिज्य विभाग , भारत सरकार द्वारा नामित एक बाहरी विशेषज्ञ।</td>
</tr>
</tbody>
</table>

भर्ती करने में दिन परिसरितियों में संघ लोक सेवा आयोग से परम्परा कीया जाएगा।

| नाम नामित होगा। |

NOTIFICATION
New Delhi, the 5th September, 2018

G.S.R. 843(E).—In exercise of the powers conferred by clause (a) of sub-section (2) of section 35 read with sub-section (1) of section 18 of the Footwear Design and Development Institute Act, 2017 (20 of 2017), the Central Government hereby makes the following rules regulating the method of recruitment to the post of Executive Director in the Footwear Design and Development Institute namely:—

1. **Short title and Commencement.**—(1) These rules may be called the Ministry of Commerce and Industry, Footwear Design and Development Institute, Executive Director Recruitment Rules, 2018.

   (2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of Post, classification and level in the pay matrix.**—The number of post, its classification and level in the pay matrix shall be as specified in columns (2) to (4) of the said Schedule annexed to these rules.
3. **Method of recruitment, age-limit, qualifications etc.**—The method of recruitment, age-limit, qualifications etc. shall be as specified in columns (5) to (13) of the said Schedule.

4. **Selection Procedure.**—(1). By invitation of applications through open advertisement including advertisement in "Employment News".

   (2). The minimum time allowed for receipt of application should be four weeks. In urgent cases where there are compelling reasons to fill the vacancy early, a shorter time period of not less than two weeks is prescribed with the approval of Joint Secretary, Department of Commerce.

   (3). The applicants from Central Government or State Government or Union territories or Public Sector Undertaking or Autonomous Body or Statutory Body or University or recognized Research Institute are required to apply through proper channel, who in turn will forward copies of completed Annual Confidential Report/Annual Performance Appraisal Report for the last five years.

   (4). To conduct the selection and appointment process in a fair, transparent and proper manner, a Selection Committee shall be formed by the Department of Commerce. The composition of Selection Committee shall be as specified in column (12).

   (5). Quorum of at least three members, including Managing Director, Footwear Design and Development Institute shall be required for convening a meeting of Selection Committee. Managing Director, Footwear Design and Development Institute shall be the Member Secretary of the Selection Committee.

   (6). The Department of Commerce shall issue the advertisement for inviting the applications for the post of Executive Director, Footwear Design and Development Institute. All the applications so received shall be handed over to the Selection Committee. The Selection Committee shall scrutinize, shortlist the applications received on the basis of eligibility criteria and the Selection Committee shall recommend a panel of names of suitable candidates from the shortlisted candidates on the basis of personality test / interview or any other method as deemed fit. The recommendation of the Selection Committee shall be put-up for approval of the Minister concerned who will be the competent authority in the case and after approval of the competent authority, the candidate shall be appointed as Executive Director, Footwear Design and Development Institute from the panel of names as per the serial order in the panel.

5. **Applicability of other rules etc.**—(1) The officer should be clear from vigilance angle and certificate to this effect shall have to be furnished by the parent cadre of the applicant while forwarding the application.

   (2). The officer should not have been debarred from central deputation.

   (3). The officer should have at least "very good" service record in the last five years, however, preference will be given to officers who have "outstanding" service record with a grading of eight and above.

   (4). The officer should not be on study leave or long leave on the date of submitting the application.

   (5). The officer should not have been nominated for foreign training or should not be on training or foreign assignment on the date of submitting the application.

   (6). All applicable rules and regulations including disciplinary rules etc. shall apply to the appointee.

   (7). The Officer will have an "All India" liability to serve in any campus of Footwear Design and Development Institute.

6. **Disqualification.**—No person,-

   (a) Who has entered into or contracted a marriage with person having a spouse living, or

   (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

   Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

7. **Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reason to be recorded in writing, relax any of the provisions of these rules with respect to any class or category or persons.

8. **Saving.**—Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for the Scheduled Castes, Scheduled Tribes, Other Backward Classes, ex-servicemen and other special categories of person in accordance with the orders issued by the Central Government from time to time in this regard.
SCHEDULE

<table>
<thead>
<tr>
<th>Name of the post.</th>
<th>Number of posts.</th>
<th>Classification.</th>
<th>Level in the pay-matrix.</th>
<th>Whether selection post or non-selection post.</th>
<th>Age Limit for Direct Recruits.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Director.</td>
<td>12’ (Twelve).</td>
<td>*Subject to variation depending on workload</td>
<td>Level-12. (78800-209200)</td>
<td>Not applicable.</td>
<td>Not applicable.</td>
</tr>
</tbody>
</table>

Educational and other Qualifications required for direct recruits.

<table>
<thead>
<tr>
<th>Educational and other qualifications required for direct recruits.</th>
<th>Whether age and educational qualification prescribed for direct recruits will apply in case of promotees.</th>
<th>Period of Probation, if any.</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.</td>
<td>8.</td>
<td>9.</td>
</tr>
<tr>
<td>Not applicable.</td>
<td>Not applicable.</td>
<td>Not applicable.</td>
</tr>
</tbody>
</table>

Method of recruitment, whether by direct recruitment or by promotion or by deputation or transfer.


In case of recruitment by promotion or deputation/transfer, grades from which promotion or deputation/transfer is to be made.

11. By deputation (including short-term contract):

Officers of the Central Government or State Government or Union territories or Public Sector undertaking or Autonomous Body or Statutory Body or University or recognized Research Institute.

(i) (a) holding analogous post on regular basis; or

(b) with at least eight years’ service in Group ‘A’ or equivalent service in the Central Government or State Government or Union territories or Public Sector Undertaking or Autonomous Body or Statutory Body or University or recognised Research Institute on the closing date of application.

(c) out of the eight years of service in Group ‘A’ as mentioned above, at least five years of service should be in level 11 in the pay matrix, equivalent in the Central Government or State Government or Union territories or Public Sector Undertaking or Autonomous Body or Statutory Body or University or recognised Research Institute.

(ii) Possessing the following qualifications, namely:-

(a) Bachelor degree from a recognised University:-

(b) with at least five years’ experience in the field of administration.

(iii) Desirable

(a) Experience in Leather Technology or Industry of at least one year.

(b) Master in Business Administration.

Note 1.—The period of deputation including the period of deputation (including short-term contract) in another executive post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not exceed five years.
Note 2.—The maximum age-limit for appointment by deputation shall not be exceeding fifty years as on the closing date of receipt of applications.

Note 3.—The period of deputation shall be for a period of five years subject to overall ceiling prescribed by the Government of India. The deputation will be on foreign service terms and conditions of the Central Government.

Note 4.—In the event of performance being found unsatisfactory, the competent authority reserves the right to repatriate the officer to his/her parent cadre any time during the tenure. The decision of the competent authority in such cases shall be final and binding.

Note 5.—Other terms and conditions of the deputation shall be governed by the relevant instructions issued by the Central Government from time to time.

Note 6.—Individuals serving in a higher level (not higher than level 13 or equivalent to the Director in the Government of India can also apply and they shall be considered for appointment, if a suitable candidate from the eligible category is not found.

<table>
<thead>
<tr>
<th>If a Departmental Selection Committee exists</th>
<th>Circumstances in which Union Public Service Commission to be consulted in making recruitment.</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is its composition?</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td></td>
</tr>
<tr>
<td>(a) Joint Secretary Department of Commerce-Chairperson</td>
<td></td>
</tr>
<tr>
<td>(b) Managing Director, Footwear Design and Development Institute (in his absence Secretary, Footwear Design and Development Institute) - Member.</td>
<td></td>
</tr>
<tr>
<td>(c) One member from Leather Industry; and</td>
<td></td>
</tr>
<tr>
<td>(d) One outside expert of eminence from prominent organisations like Central Leather Research Institute or National Institute of Fashion Technology or Indian Institute of Technology or National Institute of Design to be nominated by the Department of Commerce, Government of India.</td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td>Not applicable.</td>
</tr>
</tbody>
</table>


ANITA PRAVEEN, Jt. Secy.